

CAMPBELLSPORT SCHOOL DISTRICT

NOTICE OF BOARD OF EDUCATION MEETING

**Eden Elementary School Media Center
210 North Elizabeth Street
Eden WI 53019**

**Monday, September 11, 2017
7:30 p.m.**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

MISSION STATEMENT

The mission of the Campbellsport School District is to develop each child into an adult who can stand confidently, participate fully, learn continually, and contribute meaningfully to our world.

VISION STATEMENT

The Campbellsport School District strives to create a safe and respectful school community where collaboration and professionalism promote the development of an inquisitive student body engaged in a challenging, dynamic curriculum enhanced by meaningful technology.

1. Call to order
2. Public notice of the meeting was provided in accordance with Chapter 19.84 of Wisconsin Statutes
3. Pledge of Allegiance
4. Comments by citizens: The school board may ask questions for clarification, briefly discuss the matter as permitted in accordance with State Statute, but may not take any action on an item unless it is on the agenda. All citizens are asked to identify themselves before speaking
5. Announcements/Recognitions
6. Approval of August 21, 2017 meeting minutes
7. Approval of expenses, payroll, receipts.
8. Reports:
 - a. Board Reports
 - i. Curriculum and Technology Committee
 - ii. Policy Committee
 - iii. Personnel Committee
 - iv. Finance Committee
 - v. Facilities Committee
 - b. Building Project
 - c. Administrative Reports
 - i. District Administrator Report – Mr. Amundson
9. Unfinished Business:
10. New Business:
 - a. Discussion with appropriate action concerning approving Support Staff Handbook.
 - b. Discussion with appropriate action concerning approving Teacher Handbook.
 - c. Discussion with appropriate action regarding Mrs. Eilbes contract for 2017-2019
 - d. Discussion with appropriate action regarding 2016-2017 contract completion for Mr. Amundson
 - e. Discussion with appropriate action regarding accepting a donation to the District
 - f. Discussion with appropriate action regarding request for abandonment of Railroad Street and other areas designated by the Village of Campbellsport

11. Future Agenda and/or Items for Administrator
12. Board Workshop Session
13. Closed Session – the Board will convene into closed session pursuant to 19.85 (1) (c); §19.85 (1) (e), Wis. Stats. for the purposes of:
 - a. Approval of August 21, 2017 closed session minutes
 - b. Discuss legal advice regarding property
 - c. Discuss Personnel issues
14. The Board will reconvene to open session and may take appropriate action as a result of discussion in closed session
15. Adjourn

This notice may be supplemented with additions to the agenda that come to the attention of the board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

Executive Summary
For the Campbellsport School Board

Comments by Citizens: Item 4

Date: September 11, 2017

- Purpose:** Review procedures and rules pertaining to public participation at Board meetings, as dictated by Board Policy 0167.3.
- Background:** The Board may ask questions for clarification, briefly discuss the matter as permitted in accordance with State Statute, but may not take any action on an item unless it is on the agenda. All citizens are asked to identify themselves before speaking.
- Recommendation:** None.
- Board Action:** Information only.

Executive Summary
For the Campbellsport School Board

Announcements/Recognition: Item 5

Date: September 11, 2017

- Purpose:** Update Board members on upcoming events and recognition of significant accomplishments by staff and students.
- Background:** Administrators report announcements and recognitions to the Board at the beginning of each meeting.
- Recommendation:** None.
- Board Action:** Information only.

Executive Summary
For the Campbellsport School Board

Meeting Minutes: Item 6

Date: September 11, 2017

- Purpose:** Approval of August 21, 2017 meeting minutes.
- Background:** The Board must approve minutes from prior meetings before they are published in accordance with state statutes.
- Recommendation:** Information only.
- Board Action:** Discussion/vote.

Executive Summary
For the Campbellsport School Board

Expenses, Payroll and Receipts: Item 7

Date: September 11, 2017

- Purpose:** The purpose of this report is to review budgetary checks and receipts for the period of August 1 – August 31, 2017.
- Background:** Attached is the summary of expenditures, payroll and receipts for the prior month. If you have any questions, please contact Shelley at 533-1270 prior to the Board Meeting.
- Recommendation:** Administration recommends approval of net expenditures \$651,051.37; net payroll \$371,743.56 and net receipts \$2,573,427.09.
- Board Action:** Discussion/vote.

Executive Summary
For the Campbellsport School Board

Board Reports: Item 8(a)

Date: September 11, 2017

Purpose: Board committee chairs will update the full Board on proceedings at recent meetings.

Background: Meeting dates and other informational updates for Board Committees:

Curriculum & Technology (Sharon Gazzola, Chair) (MW;KP) – No meetings have been scheduled at this time.

Policy (Chad Warnecke, Chair) (DN;DS) – No meetings are scheduled at this time.

Personnel (Mike Weiss, Chair) (MB; DS) – Committee met on Sept 6.

Finance (Danielle Neitzel, Chair) (DS;KP) – No meetings have been scheduled at this time.

Facilities (Mike Bowe, Chair) (CW;SG) – No meetings are scheduled at this time.

Recommendation: None.

Board Action: Information only.

* **Need to schedule a meeting**

Executive Summary
For the Campbellsport School Board

Building Project: Item 8(b)

Date: September 11, 2017

- Purpose:** An update of the building project including developing discussions, timeline adjustment, staff involvement and upcoming choices.
- Background:** Paul will give an update on the weeks happenings.
- Recommendation:** None.
- Board Action:** Information only.

Executive Summary
For the Campbellsport School Board

District Administrator Report: Items 8(c)

Date: September 11, 2017

Purpose: The District Administrator will update the Board on programs and activities in the school district.

Background: Board members should seek clarification on the items reported and prepare questions pertaining to the reports.

Mr. Amundson will give a general report on school operations including:

- Community Open House Report
- Bid Process Update
 - Site Utilities - Awarded
 - Bid Pack – New Construction Release
- Start of School Update
 - Traffic Flow
 - New Teacher/Professional Devel. Days

Recommendation: None.

Board Action: Information only.

Executive Summary
For the Campbellsport School Board

Support Staff Handbook: Item 10(a)

Date: September 11, 2017

- Purpose:** The purpose of this is to have the Board approve the personnel handbook for Support Staff which governs first line employee behaviors.
- Background:** Needs to be approved every several years as this is a dynamic document. Major changes are designated in some fashion throughout the handbook. One large impact is the adoption of the Neola policies which were worked in this update.
- Recommendation:** Approve as presented.
- Board Action:** Discussion/vote.

Executive Summary
For the Campbellsport School Board

Teacher Handbook: Item 10(b)

Date: September 11, 2017

- Purpose:** The purpose of this is to have the Board approve the personnel handbook for Teachers which governs first line employee behaviors.
- Background:** Needs to be approved every several years as this is a dynamic document. Major changes are designated in some fashion throughout the handbook. One large impact is the adoption of the Neola policies which were worked in this update.
- Recommendation:** Approve as presented.
- Board Action:** Discussion/vote.

Executive Summary
For the Campbellsport School Board

Mrs. Eilbes Contract: Item 10(c)

Date: September 11, 2017

- Purpose:** Reissuing Mrs. Eilbes' (Director of Business Services) contract.
- Background:** Typically, all administrators with the exception of the District Administrator contracts are addressed at once. Since it has not quite been a year for Michelle Eilbes, this first renewal is presented separately.
- Recommendation:** Approve as presented.
- Board Action:** Discussion/vote.

Executive Summary
For the Campbellsport School Board

Contract Completion for Mr. Amundson: Item 10(d)

Date: September 11, 2017

- Purpose:** To complete the District’s fiscal obligation related to the 2016 – 17 contract.
- Background:** The 2016 – 17 contract is being replaced but final issues need resolution before the new contract will start. The Board has had discussion on this at the last meeting they held.
- Recommendation:** A motion is in order for the amount discussed at the session
- Board Action:** Discussion/vote.

Executive Summary
For the Campbellsport School Board

Donation to the District: Item 10(e)

Date: September 11, 2017

Purpose: The VFW Auxiliary and Post 8339-Kettle Moraine and Meemic Foundation have made donations to the District.

Background: The VFW Auxiliary donated \$750 which has been earmarked for the flagpole fund. Meemic has donated \$1000 to Eden Elementary School to be used for the Eden Grant Fund.

Recommendation: Accept both donations.

Board Action: Discussion/vote.

Executive Summary
For the Campbellsport School Board

Abandonment of Designated Areas: Item 10(f)

Date: September 11, 2017

- Purpose:** As the Building project continues abandonment of Railroad Street needs to be legally and properly addressed.
- Background:** The Village of Campbellsport has property rights to Railroad Street and other areas such as alleys, right aways and possibly streets not developed but not abandoned properly ways. Now is the time to clean those loose ends up with the Village.
- Recommendation:** Direct administration to pursue abandonment of Railroad Street and other related issues with the Village.
- Board Action:** Discussion/vote.